

# JOB DESCRIPTION

**JOB TITLE:** Senior Rack Wireman  
**REPORTING TO:** Rack Wiring Manager and Pre-Installation Manager  
**WORKING HOURS:** 37.5 hours per week  
**LOCATION:** Sunbury

## ROLE SUMMARY

As the company's Senior Rack Wireman, you will be joining our projects team to help assist with the planning and rack building requirements of all our audiovisual projects. Duties include overseeing planning, scheduling, factory build and onsite build on all our systems throughout the UK and ROW.

You must be able to develop and maintain strong partnership with all members of the projects and operations teams. Establish and maintain clear and frequent verbal and written communication both within the company and with the client and its other vendors and consultants.

## DUTIES AND RESPONSIBILITIES

- Take full responsibility to manage all your workload including planning and scheduling of rack build tasks at Sunbury and on customer sites throughout the UK and ROW.
- You are to report to the Pre-Installation and Rack Wiring Manager daily to ensure all AVMI racks are scheduled and completed in a timely and effective manner.
- Support the rack build manager in the preparation and gathering of connectors, rack build consumables and sundry items.
- You need to fully understand the project scope of work and project milestones for all systems that need fabrication and wiring. You will then be responsible for all aspects of delivering these tasks on time thereafter.
- The post holder has responsibility for the continuous improvement of the rack build standards and developing good working relationships with the Rack Wiring Manager, Pre-Install Manager, Project Engineers/Managers and staging team.
- Communicate the updates and status internally through regular daily and weekly project logs and reports.
- Using your experience help mentor and train junior staff in the team who are learning how to be wiremen.
- Perform other activities and assume further responsibilities as projects demand and/or as directed by the Engineering Director or Ops Team.
- Manage all administration during these tasks and processes to ensure all project documentation is archived and delivered on time. This includes the control and flow of documentation provided below.
  - Rack build inspections.
  - Drawing and schematic inspections.
  - Change control on drawing changes.
  - Weekly report with Project Managers
  - Snagging documentation.

### **SKILL SET REQUIREMENTS**

- Ability to read Audio Visual drawing packages and understand wiring schematics.
- Excellent wiring skills with neatness and serviceability at the forefront of any system build.
- Excellent communication skills, both verbal and written.
- Ability to interface well with co-workers and to lead apprentice or junior staff effectively.
- Capability to manage your workload on several projects simultaneously.
- Demonstrate excellent organisational skills.
- To be proficient with computers and standard Microsoft Office Suite Programs (Word, Excel, Project Pro)
- Ability to forecast, estimate the rack build schedule.

### **SKILL SET REQUIREMENTS**

- Minimum 3 years of professional rack build or installation experience in the audio visual industry.
- ICIA CTS Certification preferred.
- Hands-on installation experience and knowledge of current products and trends in audio, video, show control and/or related industries.

### **WHY WORK FOR AVMI**

- Be part of a fast-growing company working with some of the world's biggest brands
- Ambitions to become a global player (recent office openings in New York and Hong Kong)
- An evolving business that provides great opportunity for development and progression
- Full training program provided
- Great team environment